



How to Apply to the Internship Program

Each applicant will need to create an online application for consideration. Please read [Rules & Eligibility](#) for details.

Application Materials:

- 1.** Professional Statement (300-400 words maximum) discussing the specific reasons for your choice of category, what identifies you as unique, how television has influenced your life, what you are hoping to contribute and gain out of this internship.
NOTE: Getting Real: Unscripted - 750 word maximum - see below.
2. Resume
- 3.** Transcript(s) from all colleges/universities attended, both undergrad and graduate school, if applicable (unofficial photocopies will be accepted). Graduate students who do not submit undergrad transcripts will automatically be disqualified. If you are unable to obtain transcripts from the current semester, you must include a list of classes in which you are currently enrolled. **For Spring and Fall: If you are attending a Semester in LA program, you will need to show proof of acceptance if you become a finalist.**
4. One letter of recommendation addressed to the Internship Committee. Professional references include any person who has had a supervisory role with you in the classroom, an internship, work, or project-based environment. Personal references will not be accepted. **All letters MUST be signed and include an email address and/or phone number. No exceptions.** Digital signatures are acceptable.

There are **two ways** to upload a letter of recommendation:

(1) You may send the link to the person providing your reference (aka referee). They will receive an email with instructions for uploading directly into your application. A notification will be sent to you once the letter has been uploaded so you may go back in to submit your application for completion.

(2) You may request the letter from the referee directly so you may upload it into the application platform yourself.

Either you or the referee will need to fill out their contact information within the application.

We suggest following up with your recommenders to make sure they received it and to ensure they are able to submit by the deadline. **Your application will not be considered complete until ALL materials have been uploaded.**

5. Supplemental materials (ONLY as necessary where indicated by category).
NOTE: If a video link is required, it must be viewable without a password and uploaded via YouTube, Vimeo, or a publicly shared Dropbox folder. Materials must be combined into one link only. Private videos and broken links will result in automatic disqualification.

Getting Real: Unscripted additional requirements:

- Professional Statement (750 words maximum) discussing:
 - Your interest in the Getting Real: Unscripted category
 - How you became interested in the television industry
 - How your past professional, volunteer, and personal experiences make you qualified for this role
 - Your personal commitment to diversity and inclusivity, including how this program will help you promote the voices and stories of underrepresented communities
- Financial Aid Documentation: i.e., financial aid packages, educational scholarships, Pell grants, scholarship award or any other financial aid assistance. Information may be verified upon acceptance.
- Short writing sample (if applicable): Any reality/unscripted work sample(s) you have created and or produced.
- Video link (if applicable): Any reality/unscripted work sample(s) you have created and or produced.

Failure to complete the application and submit the requested materials will result in automatic disqualification.

All materials **MUST COME** through the application portal! Mail-in or emailed materials will NOT be accepted.

For questions or further information contact internsupport@televisionacademy.com.

Selection Process

Television Academy voting members act as judges to determine the finalists in each category.